

# AGENT APPLICATION



Please submit your application to:  
 International Programs  
 North Seattle Community College  
 9600 College Way N.  
 Seattle, WA 98103 USA  
 Tel: 1-206-528-4592 \* Fax: 1-206-527-3794  
 intlassistant@sccd.ctc.edu \* <http://isp.northseattle.edu>

### Agent Information (Please print or type)

Agency Name		Street Address		
City	State/Province	Zip/Postal Code	Country	Website

### Name of Owner/Director/President

Title		First Name	Family/Last Name	
Telephone number	Cell phone	Fax	Email	

### Main Contact for Correspondence (if different)

Title		First Name	Family/Last Name	
Telephone number	Cell phone	Fax	Email	

### History

What year did your business begin operation?	
How many students did you send abroad last year?	
How many students did you send to the U.S. last year?	
Of the students who you send to the U.S. yearly, what percentage intend to study:	
ESL Only _____%	
College/University Transfer _____%	
High School Completion _____%	
Short-term or special programs _____%	
Is your business licensed by the government of your country?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How many USA counselor/advisors do you employ?	
Would you like a yearly visit from NSCC staff for training?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Information Relating to North Seattle Community College**

How did you hear about North Seattle Community College?	
On an annual basis, how many students would you expect to send to NSCC?	
How many students did you send abroad last year?	
NSCC expects all of its agents to provide pre-departure orientation services about visa requirements and program options, assistance with visa processing and travel/housing arrangements. We also expect all agents to work with North Seattle Community College for airport pickup and student accommodation. Please demonstrate your capacity to provide these services.	
The Business, or any employee or representative of the business, is now or has been involved in a legal dispute, or has received notice of a possible future legal dispute, related to educational counseling/consulting. <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, explain here:	

**Please list two references of other U.S. colleges or ESL programs at public institutions you are currently working with:**

Institution	Contact Name	E-mail	Telephone
1)			
2)			

I certify that the answers and information I provided above are accurate and correct. I understand that North Seattle Community College (NSCC) reserves the right to terminate their relationship with the agent or any of their representative if NSCC discovers, or has a reasonable belief, that any answer or information provided in this application is false.

Signatures: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_